

**MINUTES OF TITTABAWASSEE TOWNSHIP**

**REGULAR BOARD MEETING**

**OCTOBER 14, 2008 - 7:30 P.M.**

**TOWNSHIP OFFICE 145 S. SECOND STREET  
FREELAND, MICHIGAN**

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1. Regular meeting called to order at 7:30 p.m. by Kenneth A. Kasper, Supervisor.

2. Opening - Pledge of Allegiance.

3. Members Present: Robert DuCharme, Mary Kay Knoerr, Kenneth Kasper, Rick Hayes, Thomas Metiva, Paul Vasold, Carl Neuenfeldt

**Roll Call**

Staff: Brian Kischnick, Dennis Green, Sue Sauer, Mike Underwood, Mary Edgington

**Staff**

Guests: Tom Forsberg Mary Vasold, Ann Doyle, Inez Williams, Ed Urban, Wardene Tallay, Devilen Shame

**Guests**

4. Inez Williams and Wardene Tallay, from the Saginaw County Health Department, presented a program the County is doing with each Township of Saginaw County; it is a "strength based assessment" and they would like to talk to community groups regarding the Family Youth Initiative (FYI) program and the strengths of the township.

**Public Comment**

5. Moved by Hayes, seconded by Knoerr to approve the agenda as presented.

**Approval of Agenda**

Vote: Yeas - 7 Nays - 0 Absent - 0 Abstain - 0

**Motion Carried**

6. Moved by Neuenfeldt, seconded by Vasold to approve the minutes of September 9, 2008, as presented.

**Approval of Minutes  
September 9, 2008**

Vote: Yeas - 7 Nays - 0 Absent - 0 Abstain - 0

**Motion Carried**

7. Moved by DuCharme, seconded by Metiva to pay bills

**Approval of Checks**

with checks

#33627 through #33754.

Vote: Yeas - 7    Nays - 0    Absent - 0    Abstain - 0

**Motion Carried**

8. **Reports**

**A. Committee Reports**

1. Neuenfeldt reported the Planning Commission met on September 29<sup>th</sup> and they are working on text amendments. They also approved a site plan for an assisted living facility on Kochville Road.
2. No report.
3. No report.
4. Hayes reported there is a flag football tournament at the Township Park on October 19<sup>th</sup> and the Haunted House will be on October 23 and 24.

**Planning  
Commission**

**Other Committees**

**DDA**

**Park Committee**

**B. Officers of the Township**

1. Kasper asked for groups to help the Saginaw County Health Department in their program. With Kasper's term coming to an end, he thanked everyone for their support over the past 24 years.
2. DuCharme reported they have had over 500 absentee voter applications so far for the November 4<sup>th</sup> election.
3. No report.
4. Vasold talked about recycling, particularly about card board at construction sites.

**Supervisor**

**Clerk**

**Treasurer**

**Trustees**

**C. Department Reports**

1. A written report included in the meeting packet.
2. A written report given to the Board.
3. Underwood reported the Fire Department is participating in a hockey game fund raiser on November 8<sup>th</sup> at the Dow Center before the Spirit game.
4. A written report included in packet.

**Manager**

**Police Department**

**Fire Department**

**DPW**

9. **Unfinished Business** - None

10. **New Business**

- A. Moved by Hayes, seconded by DuCharme to approve the auditors report for the fiscal year ending March 31, 2008. Berthiaume & Company, Certified Public Accountants, gave a presentation of the audit.

**Approval of Audit Report for Fiscal Year Ending March 31, 2008**

Vote: Yeas - 7 Nays - 0 Absent - 0 Abstain - 0

**Motion Carried**

- B. Moved by Neuenfeldt, seconded by Metiva to approve Resolution R-08-14 an Amendment to the 2008-09 Fiscal Year Budget.

**Approval of R-08-14 Amending the 2008-09 Fiscal Year Budget**

Roll Call Vote:

Yeas	Metiva, Hayes, Knoerr, DuCharme, Neuenfeldt, Kasper, Vasold
Nays	None
Absent	None

**Motion Carried**

- C. Moved by Neuenfeldt, seconded by Metiva to approve Resolution R-08-15 a Resolution Authorizing Signatures for Bank of America.

**Approval of R-08-15 for Authorizing Signatures for Bank of America**

Roll Call Vote:

Yeas	Hayes, Vasold, DuCharme, Metiva, Neuenfeldt, Kasper, Knoerr
Nays	None
Absent	None

**Motion Carried**

- D. Moved by Hayes, seconded by Knoerr to approve the contract with Great Lakes Contracting for the 2008 Water Distribution Project in the amount of \$145,172.50.

**Approval of Contract with Great Lakes Contracting for the 2008 Water Distribution Project**

Vote: Yeas - 7 Nays - 0 Absent - 0

**Motion Carried**

- E. Moved by Metiva, seconded by Vasold to approve the contract with Keyes Trenching for the construction of water storage and booster pump facility in the amount of \$783,400.00.

**Approved the Water Storage/Booster Pump Contract with Keyes Trenching**

Vote: Yeas - 7      Nays - 0      Absent - 0

**Motion Carried**

- F. Moved by Hayes, seconded by Knoerr to approve the dental and vision plan as recommended by the Personnel Committee. The new insurance policies will meet present coverage outlined in the bargaining agreements in place and should provide the township with savings of approximately \$2,000 annually.

**Approved new  
Dental and Vision  
Plans**

Vote: Yeas - 7      Nays - 0      Absent - 0

**Motion Carried**

- G. Moved by Metiva, seconded by Hayes to approve the building inspector contract as recommended by the Personnel Committee with a wage increase from \$29.04 to \$29.25 per hour.

**Approved Building  
Inspector Contract  
with Wage  
Adjustment**

Vote: Yeas - 7      Nays - 0      Absent - 0

**Motion Carried**

- H. Moved by Knoerr, seconded by Hayes to approve the Resolution Proclaiming the America Recycles Day - November 15, 2008.

**Approved  
Resolution  
Proclaiming  
America Recycles  
Day**

Roll Call Vote:

Yeas	Knoerr, Vasold, Ducharme, Metiva, Kasper, Neuenfeldt
Nays	None
Absent	None

**Motion Carried**

- I. Moved by Knoerr, seconded by DuCharme to approve an Identity Theft Policy correcting a date on page 5.

**Approve Identity  
Theft Policy**

Vote: Yeas - 7      Nays - 0      Absent - 0

**Motion Carried**

- J. Moved by DuCharme, seconded by Neuenfeldt to approve the purchase of a permanent generator for Lift Station #4 from Cummins Bridgeway (\$21,600.00 including switch gear) and the installation by Helm

**Approved Purchase  
of a Permanent  
Generator for Lift  
Station #4**

Electric (\$7,990.19, plus a gas line tap estimated from Consumer Energy for \$700.00).

Vote: Yeas - 7      Nays - 0      Absent - 0

**Motion Carried**

- K. Moved by Knoerr, seconded by Neuenfeldt to approve the bid from Vondette Roofing to replace the roof on the operations building at the Department of Public Works in the amount of \$2,785.00. (rubber roof/10 year/ 0.045 mil)

**Approved Roof Bid  
for DPW Operations  
Building**

Vote: Yeas - 7      Nays - 0      Absent - 0

**Motion Carried**

- 11. None.
- 12. None.
- 13. Meeting adjourned at 8:05 p.m.

**Other Business**

**Extended Public  
Comment  
Adjournment**

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Robert DuCharme, Clerk